

Contributor Forms for eShed.net

In order for us to include your film in this project, we require some further information from you and written consent that you agree to its inclusion:

1. Contributor Consent Form

Watershed needs your permission to use your film - see details on form. If you are under 18 years old, then your parent or guardian should sign this form. An organisation may sign the form if they have the rights to do so on behalf of the filmmaker/s. This form **MUST** be printed off, signed and posted to Watershed, clearly marked eShed Project, Watershed Media Centre, 1 Canon's Road, Harbourside, Bristol BS1 5TX

2. 'About the Makers' Information

Details about who made the film and how.

3. Contributor Press Form

Brief description of the film for eShed.net and any press releases or reports we put out about it.

1) Contributor Consent Form – Page 1

Title of your film	
Your name	
Names of all Contributors (individuals/organisations/ companies/educational settings)	
Your Address (inc postcode)	
Telephone (Daytime/Evening)	
Mobile	
Email address	

Name of person authorised to sign on behalf of The Contributor (if the Contributor is an organisation, company, school/college, collective or an individual under 18)

Status of Contributor (delete as applicable)
Individual / Partnership / Co. Ltd by Guarantee / Co. Ltd by Shares / Registered Charity / School / College / Other - please state:

1) Contributor Consent Form – Page 2

Contributors Responsibilities

The Contributor grants a license to eShed.net for use of the film and promotional materials supplied to eShed.net by the Contributor for inclusion as follows:

1. free to view exhibition online and at Watershed Media Centre, Bristol as part of eShed.net on a non-exclusive basis
2. free to view exhibition online on dShed.net, Watershed's exhibition space on a non-exclusive basis
3. use on other media (eg DVD) for promotional purposes
4. free to view via Bluetooth download to mobiles in Watershed
5. free to view via podcast distribution
6. viewing in other sites via a public embed tag
7. the materials are made available for inclusion in the above ways by The Contributor at no cost to eShed.net

The Contributor warrants that it is legally entitled to grant this licence and has obtained the appropriate permissions, and intellectual property rights clearance. The Contributor further warrants that the Works will not infringe the copyright or other rights of any third party when used for the purposes envisaged by this policy and will not contain any unlawful, obscene or immoral, defamatory or libellous material and will not constitute derogatory treatment of any work or any person. The Contributor indemnifies eShed.net and Watershed against all liabilities and claims arising out of this warranty.

(this means that you must make sure that everything in your film (stills, video, sound, music dialogue etc), are either your own, or that you have permission to use them from the owner of the copyright, or the material is out of copyright, or covered by a Creative Commons Licence or similar which has given you the permission you need. If you have recorded or shown any people in your film, you must also make sure that you have their permission do so, preferably in writing).

I have read and agreed to the terms set out in Watershed's Publishing IPR Policy at www.dshed.net/ipr.pdf <<http://www.dshed.net/ipr.pdf>>

Signed by or on behalf of the Contributor/s	
Date	

2) 'About the Makers' Information

Enter your 'About the Makers' information below (names of all contributors and any other people involved, links to contributors' own websites and supporting organisations or funding bodies)

Please list the logos that must appear under 'About the Makers' (your own or any supporting / funding organisations who have contributed in any way to making your film happen)

3) Participant Consent form

Make sure you get everyone who appears in your film to sign this form consenting to the use image(s) of them in your film. If they are under 18 years old you will need to get the signature of their parent or guardian. Make sure they are aware the film may well be shown through a variety of distribution channels including DVD, TV, and the internet. (Make more copies if you need to.)

Title of production: _____

I hereby grant the filmmaker permission to record and use images of **[myself / my child]** in the aforementioned production. I understand the film may be exhibited through a number of media including DVD, TV and the internet.

Signed: _____ Date: _____

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4) Contributor Press Form

Please try to convey succinctly who has made the film (not a whole list of names – just the groups involved or key individuals). Describe what your film is about, in a way that most people will understand - our aim is to appeal to a wide audience.

Provide us with a press paragraph below (carry onto another sheet if required)

Press Image

What's needed here is an image from the film itself to give a tantalising taster of what visitors to eShed.net might be able to look forward to. The image should be strong and convey the feel of the piece, yet also work when printed at a small size.

For press images, we require high quality images suitable for printing. The standard specifications are:

- Colour mode: CMYK, not RGB (they will be printed images)
- Resolution: 300 dpi not 72dpi, at least 600x600 pixels
- Size: Check the print size in centimetres (cm), not pixels (px), is between 5cm and 25cm wide

You can email original photos, scans, Photoshop files, tifs or jpegs that feature in your present, as long as you have applied the settings above. With Flash and QuickTime software, you can export a frame of your movie as an image but again make sure the specifications are followed before sending them. Take a screen snapshot if there are no other options. The better quality image, the more chance it will be used! If you have any queries about producing images to the technical specification, please e-mail info@eshed.net

Please send your film and images on a CD/DVD along with all the signed forms to the Watershed address below, clearly marked:

**eShed Project, Watershed Media Centre, 1 Canon's Road, Harbourside,
Bristol BS1 5TX**